

1 October 2021

*Please Quote*

M/s Shing Design Atelier Pte Ltd  
Blk 165 Bukit Merah Central  
#07-3669  
Singapore 150165

**Requisition No: MYTTC 2057**  
**In Future Correspondence**

**BY POST**

Dear Sirs

**PRE-QUALIFICATION FOR MARSILING-YEW TEE TOWN COUNCIL'S PANEL OF ARCHITECT CONSULTANTS FROM 1 JAN 2022 TO 31 DEC 2024 (WITH AN OPTION TO EXTEND FOR ANOTHER YEAR)**

We are pleased to inform that Marsiling-Yew Tee Town Council has decided to appoint your company to be in our panel of Architect Consultants for period 1 Jan 2022 to 31 Dec 2024.

The scale of basic fees for all-in services provided by Architect, Landscape Designer, Civil & Structural Engineer and Mechanical & Electrical Engineer shall be as follows:

| Project Value (\$) |                             | Total Fee for All-in Services & 100% Works (%) |
|--------------------|-----------------------------|--|
| (a)                | Not exceeding \$1 Million   | 8.0% (subject to min of \$8,000)               |
| (b)                | >\$1 Million to \$2 Million | 7.0% (subject to min of \$80,000)              |
| (c)                | More than \$2 Million       | 6.0% (subject to min of \$140,000)             |

The formal agreement is being prepared and you will be informed in due course when it is ready for signing. Marsiling-Yew Tee Town Council does not undertake that all firms in the panel will be offered projects during the term of appointment.

Yours faithfully



Yeo Jia Kiat  
General Manager  
Marsiling-Yew Tee Town Council

- (i) GM (CPM) / May
- (ii) SPM (GLC)